

**CITY OF CASPER
LICENSING AND APPEALS BOARD
CITY HALL, DOWNSTAIRS MEETING ROOM
February 16th 17th, 2023
4:00 P.M.**

Members of the public wishing to place a new item on the agenda must submit a written request to the Community Development Department no later than eight (8) days preceding the Licensing and Appeals Board meeting.

Members of the public wishing to comment at a regular Licensing and Appeals Board Meeting may do so at the end of the regular meeting with a majority of the board voting in favor of their request. These comments will be limited to **five (5) minutes**.

AGENDA

- The Contractor's Licensing/Board of Appeals meetings are public meetings, for which public notice has been published. All applicants, as well as the general public, are encouraged to attend.
- Agendas are available for individuals present.
- Please turn off or silence cell phones.
- General public comments from those present will be taken at the conclusion of regular business.
- Personnel issues should be directed to the Building Official during regular business hours, NOT the Board.
- All comments should be made through the Chairperson of the Board. It is not appropriate to address staff or members of the board individually.
- The Chairperson is in control of the meeting, and will let you know when it is appropriate to speak, answer questions from Board members, or provide input.
- A quorum requires 4 Board Members
- A decision requires 4 votes
- Appeals of Administrative Authority decisions will be handled according to Section 15.12.200 of the Casper Municipal Code.
- Decisions of the Board may be appealed in accordance with the Section 15.12.170 E. of the Casper Municipal Code.

MEETING CALLED TO ORDER:

I. NOTES FROM: January 26th 2023

II. MONTHLY REPORT:

III. NEW BUSINESS:

IV. APPLICATIONS FOR THE BOARD'S CONSIDERATION:

GENERAL CONTRACTORS:

Donald Warner – Class I General Contractor

Perry Grant – Grant Cont. – Class II General Contractor

Chance Englehart – Engle Hart Cons – Class III General Contractor

PLUMBING APPLICATIONS:

Jeremy Poole – Master Plumber

Stephanie Shurter – Master Plumber

MECHANICAL APPLICATIONS:

Exavier Armijo – Master Mechanical

Douglas Haines – Journeyman Mechanical

Christopher O'Donnell – Journeyman Mechanical

V. COMPLAINTS:

VI. COMMUNICATIONS FROM PERSONS PRESENT:

VII. ADJOURNMENT: